

Dear Parents

ALADDIN 2018

Registration of children

All children who require a performance licence **must** present themselves to the registration officer both on arriving and leaving at desk at the **back stage fire exit to the far right of the AV room**. They **do not use the main entrance to the ice rink** and parents must ensure that they leave a contactable telephone number each day for their child. There are no exceptions to this arrangement. A small area will be cordoned off in the car park opposite the fire exit for parking for parents who are dropping off and collecting children.

All children who require a performance licence will be chaperoned and parents are requested to encourage their children to behave sensibly and to follow the instructions of their chaperone. Throughout all performances we must follow the rules and guidelines issued by the council and this means that the children's freedom of the rink will be severely restricted. If a child misbehaves repeatedly then parents will be contacted and the child asked to leave the panto.

Arrival time

All skaters in Act 1 - Scene 1 must arrive at least an hour beforehand. If you are applying your own make up (see below, then you may arrive in costume and with make-up already applied).

****ALL CAST in ACT 1 MUST BE SIGNED IN AND READY TO SKATE 30 MINUTES PRIOR TO START OF SHOW.****

Collection

Parents are to **wait by the registration desk** for their child's name to be called at which point the children will be signed out and handed over to the parent. If **someone else other than the parent** is collecting a child written notification of this arrangement must be given at registration on arrival. We have been advised by the Education Welfare office that if a child is not collected by 30 minutes of the end of the performance we have to contact social services so please don't be late!

Please see arrival times below which are dictated by make-up requirements. At the moment we are unsure of the finish time and request that you check with registration what time the show is likely to finish that day.

*In an emergency please contact chaperone co-ordinator **Lesley Brenikov on 07711 709878***

Security

Security will be posted at the entrance to the cast changing rooms and no one other than the cast and chaperones are allowed entry. The children will be allowed to skate around the ice for approximately 10 minutes after each performance providing an opportunity for family and friends photographs after which time the children will change and leave the rink. Please do not ask for children to be brought to the changing room doors for photos etc as this will delay everyone getting home and is a safety risk for your children.

ICE PROTOCOL

Please remember you must not enter or leave the ice on the AV side entrance –this entrance is used SOLELY for scenery change during the show – scenery moves very fast and you may be injured.

Also back stage warm up ice is ONLY to be used for Principal skaters. Your chaperone and show callers will inform you when it is time to enter the ice. There is NO exception to this rule, if you feel that you need to stretch, warm up you should ask you chaperone and do this off-ice.

Official Photographs

Official photographs will be taken after the Thursday matinee performance, these take approximately one hour and chaperones will be responsible for the children during this time. We request that parents do not arrive to collect their children until the given times to avoid distractions and delaying the procedure.

Each cast member will receive a group photo free of charge courtesy of the rink and would all cast and parents please note that **no other photographs are allowed to be taken on ice during the official photographic session.**

Videeing is allowed during the performances and there will be a registration list to sign for those parents wishing to video their own child. Still photography is also permitted but no flash photography as this is dangerous for the skaters. A DVD of the panto will be available to order. Details to follow.

Food and Drink for cast members

There will be access to water throughout the performances however the vending machines in the cast changing rooms will not be available so parents are advised to provide their children with nutritious snacks along with extra drinks if required during the performance. Please no fizzy drinks and we request that sugary items are restricted as the younger children do become very excited and boisterous which is made worse by the consumption of sugary foods!

Saturday and Sunday performances

The children remain at the rink between the two performances, supervised by their chaperones and a hot meal or a packed lunch with soup and drinks will be only be provided if you have completed the form at reception. This meal will be eaten upstairs in the bar area. **If you have not already filled out the form at reception then you will not have a meal pre booked and you will need to ensure that you have brought a packed lunch, which may be eaten with the other skaters.**

Please note takeaway food is not permitted to be brought in and eaten on rink premises.

Changing rooms

AV (MUSIC) SIDE

- **U12 Jewels & Lamps** - changing room to the right of the AV room (nearest the female toilets)

- **12 & Over Jewels & Lamps, Camels & Dragon** and **U16 Chinese Market** groups will be in the room to the left of the AV room.
- **Harem, Royal Entourage, Guards** and **Adults** will be in the Family Bar room upstairs on the AV side.

CAFETERIA SIDE

- **Post 16 girls** have the option of either the Boot room or the Family Bar on the AV side.
- **Post 16 female principals** will have use of the Ref's room.
- **U16 Principal girls** and **Ninja group** will be on the right hand side old hockey changing room – next to the ref's room.
- **All boys** including **16 & Under principals** will be in the room next to make up off the Boot room.

Make-up

Unfortunately the make-up team cannot make up the whole cast so we do rely on you to follow our guidelines and in a lot of cases do your own. We also cannot provide tissues, facial wipes, safety pins, hair grips, hair bands etc, so please make sure you have checked and packed what you will need. Every cast member should bring a brush, comb, flannel (make up is removed best with warm water) or facial wipes and a hand towel.

We use hypo allergenic make up - if you have a skin problem which means you cannot use our make up – please let the Director know ASAP.

Please do **not** wear mascara as this shadows the eyes and the make-up team find it very hard to put foundation on around it. Please remember that your make up should be much more over the top for the ice otherwise you will look very pale and washed out. So go for a darker foundation, black eyeliner, brighter eye shadow (bright blue/purple is excellent) vibrant lip colours and blushers where asked for.

Having been to make-up please **do not** alter or remove the make-up. There will be insufficient time to do everyone's make-up twice.

Please ensure your child has a zip up top or button up cardigan or similar to slip over costume when waiting to go on and while watching the show. This means hair and make-up are not ruined and the children do not get cold.

ARRIVAL TIME TO MAKE UP

It would be appreciated if you could report promptly to make up as indicated below.

1.30 HOURS BEFORE THE PERFORMANCE:

PRINCIPALS LISTED BELOW (in order of appearance): Moisturiser on ready for make-up. ALL TO HAVE DARKER THAN NORMAL FOUNDATION BASE

- **Abanazer** –please report to make up BEFORE you get changed as you will be having your hair coloured.

- **Widow Twankey** -hair back ready for wig
- **Wishee Washee** - please report to make up BEFORE you get changed as you will be having your hair coloured.
- **Aladdin**
- **Sabu** -hair in low bun
- **Donar & Kofte** - Hair normal –helmets must be secured on firmly –white gloves worn
- **The Emperor**
- **Vizier Bakaar**

1 HOUR BEFORE THE PERFORMANCE:

GROUPS LISTED BELOW: Moisturiser ready for make-up.

Harem/Handmaidens - Hair - High ponytail You may want to use a hair piece if your hair is not long enough and hair band clipped into place under high pony tail.

DURING INTERVAL

Abanazer and Widow Twankey for re application

THOSE APPLYING THEIR OWN MAKE UP - Please do your own hair and make up as per the instructions below; Foundation must be 2 tones darker than normal.

PRINCIPALS

- **Genie** – Hair high pony tail with plait down middle of back– scrunchie to match costume at top and bottom -or tinsel -hair to be covered in glitter and fixed with hair spray – come to make up if need to. Eyes - as image sent in purple/turquoise –strong colours and strong eyeliner, false eyelashes. As much glitter as poss.
- **Slave of the Ring** – MUM WILL MAKE UP PRIOR TO ARRIVING -hair as discussed with glitter+++
- **Nida the Maid** – Hair 2 x plaits and then in low buns at base of neck
Make up - Classic make up with strong black eyeliner, top and bottom of eye –COME TO MAKE UP FOR FALSE EYELASHES & make up check.
Princess Pingyang – MAKE UP AS IMAGES DISCUSSED - COME TO MAKE UP FOR BLACK FALSE EYELASHES & MAKE UP CHECK
- **Head Chopper** - Hair - High ponytail as for Harem - Make up – as for Harem except change red lipstick to BLACK lipstick. Use a darker foundation than you would normally

GROUPS

Market

Hair - Long high single plait if long enough or tied back in a high ponytail, Hat - clip the elastic to the hair to ensure the hat stays on

Make up -Classic make up (purple/blue eyeshadow is good), light coloured lipstick, -Use a darker foundation than you would normally NB MALES AND FEMALE ALL CHINESE IMAGERY SO STRONG BLACK EYELINER DEFINING TOP AND BOTTOM OF EYES

- Jewels** Hair - is to be plaited, single plait down centre of back (ready for lantern) Tiaras need to be clipped in - please ask chaperones to check. If you wish use glitter hairspray or shake glitter onto hair and fix with normal hairspray –you must provide this.
- Lamps** Hats need to have the elastic going up by the ears (not to the brim) then the elastic needs to be clipped to the hair
- Make up -Classic make up, Use a darker foundation than you would normally, eye shadow – (blue/purple good –sparkly eye shadow is effective), blusher, light coloured lipstick.
- Fan Dancers/Royal Entourage** Hair - high Bun all hair fully secured
 Make up - Classic make up - Use a darker foundation than you would normally (2 tones darker), eye shadow – (blue/purple good), blusher, red lipstick.
 NB MALES AND FEMALE ALL CHINESE IMAGERY SO BLACK EYELINER DEFINING EYES TOP AND BOTTOM
- Guards** **ACT 1:** Hair – Low bun that can be FULLY hidden under the Wig - please clip this firmly into place with black hair clips.
 Make up - Classic make up. Use a darker foundation than you would normally (2 tones darker), eye shadow – (blue/purple good), blusher, red lipstick.
 NB MALES AND FEMALE ALL CHINESE IMAGERY SO BLACK EYELINER DEFINING EYES TOP AND BOTTOM
- Act 2** - The capes have bands at the end for your wrists so shouldn't need sewing to the shoulders. You need to make sure the cape hood is fixed to your hair so it doesn't come down.
- Camels & Dragons (plus Suitors)** Hair – Low Bun - when Camels wearing Fez hats these should be pinned to your hair with black clips.
 Make up - Classic make up, Use a darker foundation than you would normally (2 tones darker), eye shadow – (blue/purple good), blusher, light coloured lipstick.
- Ninjas:** Hair must be fully hidden under the balaclavas – no exceptions. You are wearing balaclavas that show your eyes and nose. Please DO NOT wear any eye makeup/mascara etc as this will darken the eyes. The balaclavas may require a black clip to keep it in place.

Please can you make sure that you moisturise your face well before you put your foundation on and if you are coming to the makeup team.

All cast members will be required to be made up. Please remember to leave all jewellery at home no earrings unless part of costume, watches, necklaces etc.

All hair and make-up to be checked by your chaperone before you skate.

Costume – for a reminder of costume requirements – please see the website

All skaters are required to be in full costume on the ice, failure to wear your costume may lead to the skater not being able to participate in the scene. Please be aware you are responsible for your costume backstage - please take care to store accessories in a named bag to avoid loss or confusion.

Please ensure your underwear is appropriate - no visible bra straps, dark socks or dark underwear under pale costumes. All tights are flesh coloured in the boot unless your group has been specifically told otherwise please ensure you have enough pairs available to get through all the performances.

Please label your child's costumes and keep in named bag at all times, as they have a habit of getting lost and we cannot provide replacements!

Sunday After Show Party

There will be an after show party in Honies following the last performance on Sunday evening – soft drinks and food will be provided.

SNOW!

We will again this year have snow falling at the finale. Please make sure you wipe your blades thoroughly after each performance to take this residue off. This will be very light snow and is not expected to cause any damage to costume or skates/blades. If you suffer from asthma or any respiratory condition then please avoid skating directly under the snow.

AND FINALLY!!

The date for return of washed Panto costumes is **Thursday 10th January, 7.00pm –7.45pm**. The collection will take place in the **VIP hospitality (next to Honies)**. You are expected to return your complete costume on this date in a clean and dry condition; your returned items will be checked against your costume issuing form and your deposit returned to you. If items have been lost or damaged, you will be charged the cost of replacing them; please note we are aware of the 'less than brand-new' condition of some of the items and this will be accounted for so please do not worry. The general advice for washing costumes is hand-wash at a cool temperature and do not tumble dry.

NB: There are no other planned costume return dates - if you are unable to attend on this evening please arrange for a friend to return it for you. ***Please note under no circumstances should any costume be left in the pod or handed in at reception.***

Here is looking forward to a great run of shows!

Jacqui Adams
Panto Director/Producer

Bernadette Howard
Rink Manager

